

## Management Committee

Date: 27<sup>th</sup> June 2018

argyll and bute

communityplanningpartnership



# CPP Full Partnership 2018

## 1.0 Purpose

This report is to provide the Community Planning Partnership (CPP) Management Committee with information relating to the organisation of the Full Partnership meeting for 2018.

## 2.0 Recommendations

The Management Committee is requested to:

- 1) Note the content of the report
- 2) Provide guidance on whether the meeting should be held on the 19th September or 12<sup>th</sup> December 2018
- 3) Highlight to the Community Planning team topics or speakers to be included in the agenda
- 4) Approve the list of invitees
- 5) Nominate representatives from partner organisations to form part of the short-life working group to organise the Full Partnership

## 3.0 Background

The Full Partnership of the CPP is scheduled to meet annually to review the progress made towards the outcomes of the Single Outcome Agreement/Local Outcome Improvement Plan (SOA/LOIP), share best practice and explore future direction.

It was decided in 2015 that a conference format would be held bi-annually due to the resource required to put on the meeting. Conference-style events were held in Machrihanish, Campbeltown in 2015 and in the Three Villages Hall, Arrochar in 2017 with an interactive meeting held in Oban in 2016.

## 4.0 Proposals

### Venue and Location

It was agreed in 2015 that the location of the Full Partnership would rotate around the four administrative areas. In 2018 the location will be in the Bute and Cowal administrative area. Venues for consideration have included:

- Portavadie Marina

- Drimsynie House Hotel
- Dunoon Burgh Hall
- Queen's Hall, Dunoon
- Kirn Primary School
- The Discovery Centre, Rothesay
- The Visitor Centre at Mount Stuart, Rothesay

### Date

At a special meeting of the Chief Officer's Group, in which all Management Committee members were invited to attend on the 28<sup>th</sup> June 2017, the CPP decided to amalgamate one of the quarterly meetings of the Management Committee into the Full Partnership instead of having a separate day. It was decided that the December meeting would become the CPP Full Partnership.

The Management Committee is requested to consider whether the 19 September would be a more suitable date than 12 December 2018.

The reasons for this proposal are as follows:

- The weather can be problematic in the winter months which could lead to delegates not attending due to concerns over safety.
- The delivery plans for 2018-2019 are still in a formative stage with new outcome leads, therefore discussions in September rather than December may lead to a better understanding of what is planned to be achieved this year.

It is recognised this would mean the Full Partnership is less than 3 months from the date of this Management Committee meeting, and therefore could put pressure on resources to deliver.

### Short-life working group

In order to best ensure that the remit and purpose of the Full Partnership is met, it is proposed that a short-life working group comprised of nominations from a number of partners is formed to determine the format of the day and assist with ensuring the day goes smoothly.

This group will be led by the Community Planning team and will meet for 1-2 hours on a fortnightly basis with the frequency of meetings likely to increase in September when closer to the event.

### Agenda

The topics for this year's meeting of the CPP Full Partnership are the underlying themes of Prevention, Equalities and Engagement.

Examples could include:

- Youth Engagement Officers – how an action from the strategic delivery plan came to reality and the impact being made. (prevention)
- Adverse Childhood Experiences and the role of corporate parents (prevention)
- The Money Skills Advice project (equalities and Outcome 5)
- A discussion item on the implementation of the Fairer Scotland Duty and British Sign Language Plans
- A focus item on Participatory Budgeting/Community Choices (engagement)
- The Big Listen (engagement)

In addition, there is opportunity to showcase some of the work being undertaken at Area-level such as:

- Transitioning out of school for those with additional support needs (Oban, Lorn and the Isles)
- How Lochgilphead Community Council are strengthening relationships with the local youth forum (Mid Argyll, Kintyre and the Islands)

Suggestions of other agenda items within these themes are very much welcomed from Management Committee members.

### Delegates

The meeting of the Full Partnership is designed to bring together all public sector agencies working in Argyll and Bute to participate in setting future direction.

Approximately 70 delegates would be invited to attend and the Management Committee is requested to approve or reject invitation to:

- Management Committee members (approx. 26)
- Vice Chairs of Area Community Planning Groups (4)
- Additional partners named within the Community Empowerment Act (6)
- Partners named within the delivery plans for the Local Outcome Improvement Plan (approx. 22)
- Policy Leads (6)
- Support Staff (approx. 7/8)

## **5.0 Conclusions**

This report sets out options for the CPP Full Partnership 2018.

The Management Committee can choose between a September and December date based on the reasons outlined above and mindful of resource pressures.

Management Committee members are requested to nominate officers from across partner agencies to make up a short-life working group to deliver the CPP Full Partnership.

The venue will be held in Bute and Cowal and a range of venues has been considered.

Agenda items are sought from the CPP Management Committee around the themes of equalities, prevention and engagement.

## 6.0 Implications

Strategic Implications	The Full Partnership is a strategic meeting, covering all outcomes of the Argyll and Bute Outcome Improvement Plan.
Consultations, Previous considerations	N/A
Resources	A short-life working group made up of partner agencies will be required to deliver this event.
Prevention	N/A
Equalities	N/A

## Rona Gold, Community Planning Manager

For more information, contact: Samantha Somers, Community Planning Officer, [Samantha.somers@argyll-bute.gov.uk](mailto:Samantha.somers@argyll-bute.gov.uk), 01546 604464

## References

N/A

## Appendices

N/A